Dear Parents/Guardians of Seniors:

The faculty and staff of John Randolph Tucker High School are extremely proud of the Class of 2017. This school year has seemed to move at a snail’s pace at times, but I can assure you that it will be at light speed from here on out. In the coming weeks, your senior will be expected to participate in a variety of activities that will either honor them for their hard work this year, or prepare them for their graduation ceremony on June 14th.

Listed on the following pages are some of the major senior events that are coming up, some of which you are invited to take part in. I hope you will find this information useful as you plan for the final weeks of school. Any changes that may occur will be communicated to you as soon as possible. Also enclosed in this packet is an easy to read list of dates, the senior exam schedule, and the graduation agreement that you and your senior should review, sign, and turn into the main office by **Friday, May 12th.** If you have any questions, please refer to our Class of 2017 website, <http://jrtucker2017.weebly.com/>, or feel free to contact me.

In closing, it has been my sincere privilege to serve as your child’s administrator for the past four years. I wish each senior the very best in their future endeavors. Please don’t hesitate to contact me if you have any questions.

Sincerely,

Matthew R. Baedke

mrbaedke@henrico.k12.va.us

Senior Assistant Principal

**Senior Honor’s Award Assembly Practice*: Tuesday, May 30, 2017 – 9:30, Auditorium***

* Seniors are expected to report to class at 9:00 and wait for the PA announcement releasing them to the auditorium.
* This is a MANDATORY graduation practice and attendance will be taken.

**Senior Picnic**: **Tuesday, May 30, 2017 – 12:00 – 2:00, Football Field**

* Seniors will be treated to an afternoon of food, fun, and fellowship with other seniors.
* Seniors will be allowed to leave school at 2:00 with the Administrative Excused Absence Sheet filled out and turned in BEFORE the 30th.

**Senior Honor’s Award Assembly:** ***Wednesday, May 31, 2017 – 9:30, Gymnasium***

* Seniors will wear their cap and gown and be seated in the auditorium no later than 8:45.
* Parents are highly encouraged to attend and help celebrate our senior’s accomplishments.
* Seniors will participate in the Class of 2017 cap and gown picture directly following the assembly and then be allowed to leave campus if the Administrative Excused Absence Sheet is filled out and turned in BEFORE May 31st.

**Last Day of School / Laptop Turn-in:**  ***Friday, June 2, 2017***

* Seniors will attend their last day of regularly scheduled classes.
* Seniors will also turn-in their HCPS laptops and chargers.
	+ If the assigned charger is not turned in or is broken, seniors are expected to pay $25.00 to replace it. This will need to be collected before graduation.

**Senior Exam Week**: ***Tuesday, June 6 – Friday, June 9; Times TBA***

* Seniors only need to be on campus during the exam time. If they’re here during other times, they will need to follow their class schedule for accountability purposes.

**Graduation Practice**: ***Friday, June 9, 2017 – 2:00, Auditorium***

* This is a MANDATORY graduation practice and attendance will be taken.
* Seniors will NOT receive graduation tickets or parking passes if they do not attend.

**Graduation Ticket Distribution**: ***Friday, June 9, 2017 – Directly following the practice, Courtyard***

* Seniors will be given 10 tickets to graduation and one parking pass.
* School debt will need to be cleared before any tickets are distributed.
* Seniors can ask other seniors for extra tickets or ask to be put on the list for extra tickets.
* Extra parking passes can be purchased for $7.00

**Baccalaureate**: ***Tuesday, June 13, 2017 – 5:00, JR Tucker Auditorium***

* Seniors are invited to attend this special event to recognize their hard work.
* Parents are encouraged to attend.
* Caps and gowns are worn.
* Reception to follow in the courtyard.
* This is the BEST photo opportunity around! Graduation day will be very chaotic to say the least.

**Graduation Check-in and Travel**: ***Wednesday, June 14, 2017 – 4:15, JR Tucker Auditorium***

* Seniors will arrive in cap and gown.
* HCPS school busses will transport all the seniors to the VCU Siegel Center.
	+ This is MANDATORY for organizational purposes.
* Seniors will need to get a ride home from the VCU Siegel Center.

**Graduation**: ***Wednesday, June 14, 2017 – 7:00 pm, VCU Siegel Center***

* CELEBRATION!!!

As you know, every effort is being made to provide the most beautiful and dignified graduation ceremony possible. The purpose of the graduation ceremony is to honor our seniors. Audience cooperation is an essential part of this effort. We ask that each senior be allowed his/her special moment. Therefore, we ask you to abide by the following guidelines:

1. Do not applaud or make noise of any kind until ALL graduates have received their diplomas.
2. Noisemakers of any kind are strictly prohibited. Personnel at the Siegel Center will provide security and will not allow anyone to enter with items such as noisemakers, flowers and/or balloons. In addition, any gifts brought to the facility will be unwrapped and searched.
3. Please do not bring children under the age of 4.
4. Parents and guests may not leave their seats to take pictures. Professional photographers will take pictures of each graduate as he/she receives a diploma.
5. All parents and guests are expected to remain standing at their seats until the seniors recess. Afterwards, parents may meet their son/daughter outside the facility on Harrison Street.

Appropriate attire is required of all graduating seniors. Failure to follow these guidelines will result in not being allowed to participate in the Senior Honors Assembly and/or Graduation Ceremony.

**Gentlemen**: Cap/gown/tassel, dark dress slacks, white/light-colored dress shirt, tie, dark socks and dark dress shoes. You will not be allowed to wear jeans, light-colored khakis, dark dress shirts, light-colored shoes or tennis shoes with your formal cap and gown.

**Ladies:** Cap/gown/tassel, white dress, skirt & blouse, or pants & blouse, and white colored low-heeled or flat dress shoes**.**

Caps are worn parallel to the floor. No decorations on the cap or gown will be permitted. Tassels are worn on the right side of the cap.

A “Will Call” ticket table will be available at the Siegel Center on graduation day. Parents/guardians may leave tickets for this convenience at the graduation ticket pick-up table or at the main office on Tuesday, June 13th. Please place the tickets in an envelope that includes the following information on the outside: Name of senior and names of those who will pick up tickets (one name per ticket) at the Siegel Center Will Call table. Persons picking up tickets at the Siegel Center Will Call table **must be at least 21 years of age and must show a valid picture ID** in order to obtain the tickets. **No requests to hold tickets for the Siegel Center Will Call will be accepted by Tucker High School after 4:00 p.m. on Tuesday, June 13th.**